



St Francis Xavier School Health Policy

Children who are unwell should not attend school and if suffering an infectious illness remain at home until the contagious period is over and they have fully recovered. Parents are asked to notify the school in the event of an infectious illness.

Parents of children who are on regular medication for a specific reason e.g. diabetes, epilepsy, A.D.D., should ensure that the 'Request for School Personnel to Administer Medication' form is updated when dosages change.

You can collect a form from the school office or click [here](#) to download a copy.

All medication must be clearly marked, showing the child's name and correct dosage. At no time is medication of any type (except ventolin puffers) to be kept by your child. This is dangerous, not only to your child, but may place other children at risk.

Medical Procedure Policies

Illness and accidents:

If a child becomes ill or is injured in an accident at school, the class teacher will assess whether it is necessary to contact parents. In such cases office personnel will endeavour to contact parents. If the parents are not able to be contacted, the emergency contact person will be phoned. Normally, sick or injured children will remain under the care of the class teacher.

Medication:

If a child requires medication whilst at school, parents are requested to fill in a 'Request for School Personnel to Administer Medication' form.

You can collect a form from the school office or click [here](#) to download a copy.

This form and the oral medication must be handed into the school office. All medication will be stored in the office and children must present for medication at the appropriate time.

Children are not to self-administer or carry medication at school with the exception of asthma puffers.

IMPORTANT INFORMATION ABOUT ACCIDENT PROTECTION FOR STUDENTS AT ST FRANCIS XAVIER SCHOOL, RUNAWAY BAY

Every day there are accidents involving children. To assist parents with the costs associated with those incidents, Catholic Education in association with Catholic Church Insurances Limited have developed the SchoolCare Children's Accident insurance program.

ST FRANCIS XAVIER SCHOOL is pleased to be a part of this program and our School Activities Only policy provides protection to all children attending our school.

SchoolCare is worldwide student's personal accident insurance.

The School Activities Only policy includes cover for school camps, school sports (including sports out of school hours, as long as they are organized by the school), work experience, travelling to

and from school or school activities. It also includes any activity organised or authorized by the school. This cover includes before and after school care, if organised by the school. Cover is worldwide.

Our policy covers three important areas of care, any one accident may be claimable under one or more of these areas. It is important to note that the policy cannot cover any Medicare service including the Medicare gap. Cover includes:

- Up to **\$7,500 inclusive per accident** for medical costs from the following registered medical practitioners:
 - Dentist
 - Chiropractor
 - Osteopath
 - Physiotherapist
 - Remedial Massage
 - Podiatry
 - Acupuncture, and also costs from a
 - Chemist, and
 - Hospital Accommodation and facility Fees

- **Fixed amounts for defined events** – for example- when a child accidentally receives a fracture of the hand the policy will pay a fixed amount of \$250. The full table of benefits list all the events covered under this policy and the fixed amount payable. The full table of benefits is printable from www.ccinsurances.com.au .

- **A number of other benefits :**
 - Emergency transport
 - Home tuition
 - School Fee relief
 - Hospital Inconvenience Allowance
 - Nursing allowance
 - Professional Counselling Fees

These are all limited to **specific amounts per accidents**, specific amounts are detailed in the table of benefits.

Please refer to the following information if your child has an accident.

YOUR CHILD IS PROTECTED BY A SCHOOLCARE ACCIDENT POLICY

Name of School: ST FRANCIS XAVIER SCHOOL

Policy Number: 04 PAE 0111561

Policy Type: School Activities Only- Basic

Information: If you have any questions, please call the SCHOOLCARE ACCIDENT HELPLINE ~ Ph:1300 138 498

Make a claim: You can print the claim form and the policy wording from www.ccinsurances.com.au . Your child's school will need to endorse the claim form prior to it being submitted. You will need a Doctor or Dentist's Certificate and copies of accounts or invoices for any claimable expenses.

CSI SchoolCare cannot pay for any Medicare service including the Medicare Gap.