



**CENTREPAY DEDUCTION
AUTHORITY**

St Francis Xavier Catholic School
160 Bayview Street, Runaway Bay
QLD 4216
5537 2633

555 – 123 – 126 - B

Action (Please Tick)	New Request <input type="checkbox"/>	Alteration <input type="checkbox"/>	Cancellation <input type="checkbox"/>
Student/s Names			

Customer Details	Centrelink Customer Reference Number (CRN)	_____	_____	_____	_____
Given Name	Family Name				
Date of Birth	___/___/___				

Deduction Details					
From which payment do you want the deduction to be taken eg: Age Pension, Newstart Allowance, Family Tax Benefit etc					
Payment for	Educational Fees <input checked="" type="checkbox"/>	Dynamics BPAY Reference Number (Office Use only)			
Start Date	___/___/___	OR	Next Available Payment Date	<input type="checkbox"/>	
Fortnightly Deduction Amount					
Choose one of the following options					
Continue until cancelled <input checked="" type="checkbox"/>	Target Amount	\$	_____	Final Payment Date	___/___/___

Authorisation - read, sign and date the statement (MUST be completed)

I authorise the Australian Government Department of Human Services to make the deduction and pay the amount to St Francis Xavier Catholic School as per the above direction and that all information that I have supplied is true and correct.

- I give permission for St Francis Xavier Catholic School to:
- use the information I have provided on this form and
 - provide the Department of Human Services with a copy of this form, and any other additional information required by them from time to time to action this deduction.

- I understand that:
- it is my choice to have this amount deducted from my Centrelink payment(s), and I can change my Centrepay deduction(s) at any time;
 - if I cancel my Centrepay deduction(s), I am removing my consent for St Francis Xavier Catholic School to take further deduction(s) from my payment(s);
 - if I stop relations with St Francis Xavier Catholic School but do not stop my Centrepay deduction(s), that St Francis Xavier Catholic School may instruct the Department of Human Services to stop the deduction(s);
 - if I change schools, I may also need to advise the Department of Human Services to stop my deduction(s);
 - if I have a current Centrepay deduction and I lodge a new claim, the existing deduction(s) will not carry over to the new claim;
 - where a Deduction has a target amount and the final Deduction is set to pay less than \$2, the second to last Deduction will be increased by up to \$2 to cover the final amount.

Signature of Customer _____ **Date** _____